

WRIGHT COUNTY FAIR

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GUIDELINES AND INFORMATION FOR VENDORS & CONCESSIONAIRES

Wright County Fair  
Dennis Beise, Secretary  
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[www.wrightcountyfair.com](http://www.wrightcountyfair.com)

Physical address of fairgrounds: County Road #6 North, Howard Lake, MN 55349 (No mail delivery)

Commercial space renters at the 2007 Wright County Fair have first priority to their 2008 location for the 2008 fair. The Wright County Fair board supports the policy of one representation per company and reserves the right to limit to one representation. Consideration is given to limit BOTH total number of food vendors and replication of products such as mini donuts.

Indoor Booth Space - \$150.00 to \$250.00

Outdoor Space - \$180.00 (12' minimum)

Additional footage is \$15.00 per foot

Food Concessions - \$25.00 per ft.

Please note: Bernick's Pepsi has the exclusive beverage rights at the Wright County Fair. We require that you purchase all products from Bernick's as they support us financially. They have a refrigerated truck on the grounds and will deliver products to you every day during the fair.

220 Volt Hookup - \$100.00 fair week Refrigerated Truck/Freezer Hookup - \$50.00 fair week

Buildings will be open on Monday for set up in addition to Tuesday and Wednesday. YOU MUST BE SET UP BY NOON on Wednesday. Please note: Admission will be charged on Wednesday beginning at 10:00 a.m. and 6:00 a.m. Thursday thru Sunday. NO delivery vehicles will be allowed in the Concession area after 10:00 a.m. during the fair. The tear down time is after 8:00 p.m. Sunday evening. Please note: NO vehicles will be allowed to pull up to buildings – you will need to carry things to your vehicle that is in the parking lot. We encourage vendors to pick up their things on Monday morning, July 28th.

Building hours are 10:00 a.m. to 10:00 p.m. We will have someone open the buildings, however, we suggest you pack small items each day and take them with you. Security will be on duty beginning on Monday evening July 21st thru Monday a.m. July 28th. However, Wright County/Wright County Fair board will not be responsible in any way for lost, stolen or damaged articles.

We request a Certificate of Insurance for general liability in the amount of \$1,000,000.00 naming Wright County/Wright County Ag. Society as an additional insured.

A MUST TO RETURN. As mandated by law – We, the Wright County Agricultural Society are required to have on file a copy of MN Department of Revenue form ST-19 for each vendor. We need to have this form completed each year. Please complete the form and mark the appropriate boxes that describe your tax responsibility. Vendors must conform to MINNESOTA STATE ELECTRICAL CODE. Any costs incurred will be your responsibility.

Each person is required to pay admission each time entering the grounds. Parking fee also applies.

Admission policies are as follows:

Daily Admission per person - \$5.00 Adult \$2.00 Student 13 -17

Daily Parking fee – \$3.00

Admission & Parking Season Pass -- \$20.00

New vendors must complete and return a Request for Space form. Upon acceptance a Space Rental Lease Agreement will be sent. Confirmation of acceptance will be sent only upon full payment, completed forms and compliance with all stated policies.